

**MINUTES**  
**Excel Academy Charter Schools Board Meeting**  
**Friday, September 4th, 2020 – 9:30am**  
**Conference Call**

**Board Members Attending:** Ben Howe (Chair), Matt Ottmer, Devon Johnson, Pamela Klein, Robert Lytle

**Member of the Public:** David Stolow

**Staff Attending:** Owen Stearns, Andrew Solomon, Diane Cohen, Megan Perry

Ben Howe, Board Chair, called the meeting to order at 9:35am and presided over the meeting. Diane Cohen kept the minutes of the meeting.

**1. Introduction**

Owen Stearns welcomes the Board and introduces Megan Perry the East Boston Dean of Curriculum and Instruction.

**2. Votes**

Ben voted to approve the following items. Matt Ottmer seconded. The following items were approved unanimously.

- o Vote to approve the 6/26/20 Minutes
- o Vote to approve the Student Opportunities Act plan for submission to DESE

**3. Plans for Reopening School in the Fall**

Megan Perry, the East Boston Dean of Curriculum and Instruction, reviewed the instructional plans for the Middle Schools to operate remotely in fall. She emphasized the need for small group support during this time. She walked the Board through what a day of remote learning will look like for students at the Middle Schools. We discussed how to best support students and families in ensuring they have access to a strong internet connection.

**3. General Updates**

Owen Stearns provided updates on the COVID-19 rates in the community. He discussed the launch of New Staff Orientation and Summit. He provided an overview of the Greenway building project, which is on track to be completed at the end of the year.

List of Documents Presented at the Meeting:

1. 6/26/20 Minutes
2. Student Opportunities Act Plan

Ben Howe motioned to adjourn the meeting at 10:21am. Matt Ottmer seconded, and the meeting was adjourned.

Respectfully Submitted,

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Ben Howe, Chair