

MINUTES
Excel Academy Massachusetts Board Meeting
Friday, December 2, 2022 – 8:30 am

Board Members in Attendance: David Stolow, Bernabe Rodriguez, Rob Lytle, Ben Howe, Matt Ottmer, Pam Klien
Board Members Absent:, Steve Mugford, Steve Zrike, Nery Castro, Devon Petersmeyer Johnson, Yahaira Acuna,
Staff Attending: Owen Stearns, Arthur Kaynor, Diane Cohen, Andrew Solomon

1. Call to Order

Howe, called the meeting to order at 8:30 am and presided over the meeting. Diane Cohen kept the minutes.

2. Roll Call

Noted above

3. Approval of Minutes

Lytle motioned to approve the minutes from the 9.23.22 meeting of the Board and Howe seconded.

All those in favor: David Stolow, Bernabe Rodriguez, Rob Lytle, Ben Howe, Matt Ottmer, Pam Klien
Opposed: None
Abstain: None

4. Teambuilding

Stearns led the group in a team building discussion.

5. Update on Audit

Stolow provided an update on the annual audit. The audit was clean and there were no material concerns. He invited the Board to raise any questions or to connect with the Finance Committee if they would like to discuss further or review.

6. Update on the CMO agreement

Kaynor shared an update on the CMO agreement and DESE's progress on the approval. Once the charter renewal process is completed then DESE will be able to review a new five-year contract with Excel MA and the CMO. Howe shared that this is a critical contact, especially on the economic relationship between the entities. Kaynor asked that the Board vote to approve two minor updates to the contact.

Motion by Ottmer to approve edit to Section 8 of the By-laws to reflect CMO structure seconded by Howe.

All those in favor: David Stolow, Bernabe Rodriguez, Rob Lytle, Ben Howe, Matt Ottmer, Pam Klien
Opposed: None
Abstain: None

7. Update on Talent

Gil shared an update on the organization's talent strategy and priorities. She shared an o
The team is engaging in intent to return this winter.

The team is working to adjust compensation in relation to inflation.

7. Update on Committees

Howe shared an update on how the Board is working to ramp up involvement with the school and formalizing the work of the academic committee.

Pam is going to be leading recruitment for the Board. She asked that people help introduce potential candidates for board positions and invited partnership in thinking about Board compensation.

7. Update on COE and Fundraising

Stearns shared that the COE will take place on June 1st at the Museum of Science. He asked that all Board members commit to hosting an event to raise awareness of Excel over the course of the year. Howe asked that all members join a committee, including finance, academic, and a new committee on CAPS.

10. Public Comment

None

11. Adjourn

Ottmer moved to adjourn the meeting at 9:54 am, seconded by Klien and the meeting was adjourned.

List of Documents Presented at the Meeting:

1. Agenda
2. Minutes from 6.30.22
3. Academic Performance Presentation