



## Excel Academy Massachusetts

### Board of Trustees Meeting

---

#### Date and Time

Friday March 28, 2025 at 8:30 AM EDT

#### Location

Microsoft Teams [Need help?](#)

[Join the meeting now](#)

Meeting ID: 259 446 867 848

Passcode: FFtgZr

---

Meeting Notice Posted Publicly: 3/25/25

**Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.**

---

#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:30 AM</b>
<b>A.</b> Record Attendance	Discuss	Arthur Kaynor	
<b>B.</b> Call the Meeting to Order	Discuss	Caitlin Brumme	1 m
<b>C.</b> Public Comment	Discuss	Arthur Kaynor	1 m

	Purpose	Presenter	Time
<b>D.</b> Approve prior Board Meeting minutes	Approve Minutes	Arthur Kaynor	1 m

Approve minutes for Board of Trustees Meeting on February 7, 2025

**II. Academic Oversight 8:33 AM**

<b>A.</b> Vote on proposal regarding local competency determinations and graduation requirements	Vote	Network Academic Team & Academic Oversight Committee	20 m
--	------	--	------

Vote to approve the following, as recommended by the Academic Oversight Committee on 3/24/25:

- The enclosed proposal regarding codifying Excel's local competency determinations
- The enclosed proposal regarding amending Excel's local graduation requirements to include earning an MCAS score of 469 in ELA & Math and 470 in Science (Biology)
- The proposed creation of a faculty working group to develop an alternative graduation pathway, which the Board will consider for approval at its June meeting

<b>B.</b> State of the School Update and Report from Academic Oversight Committee & NAT	Discuss	Network Academic Team & Academic Oversight Committee	15 m
---	---------	--	------

Reference links:

- Quarterly Board Academic Data Dashboard ([linked here](#))
- Newly implemented Teacher Observation Rubric ([linked here](#))

**III. Finance 9:08 AM**

<b>A.</b> FY26 Budget Process Update	FYI	Arthur Kaynor	1 m
--------------------------------------	-----	---------------	-----

Please note that the Finance Committee will be meeting on April 11th, 10-11am via Microsoft Teams to review a draft budget for FY26 (School Year 25-26). Non-Committee Board members are welcome to participate each year in the school's budget planning process. Please reach out to Arthur Kaynor if you would like to be

invited to attend the Finance Committee meeting and/or would like to meet with a member of the Finance Team to learn more about the budget. Following the Finance Committee meeting, a budget proposal memo will be circulated to Excel's three Boards in advance of their May and June meetings when each Board will vote to approve its respective budget for FY26.

	Purpose	Presenter	Time
<b>IV. Governance</b>			<b>9:09 AM</b>
<b>A.</b> Update on Board Recruitment & Succession Planning	Discuss	Owen Stearns & Governance & Nominating Committee	10 m
<b>B.</b> FY25 Goals Progress Update	Discuss	Owen Stearns	10 m
<b>V. Other Business</b>			<b>9:29 AM</b>
<b>A.</b> Reminder about upcoming events & engagement goals School Campus Tours	FYI	Owen Stearns & Arthur Kaynor	2 m

#### Excel RI

- ~~February 5~~
- ~~February 28~~
- ~~March 19~~
- April 28 - to be rescheduled

#### Excel MA

- ~~January 14~~
- ~~February 25~~
- ~~March 24~~
- April 30 - to be rescheduled

#### Save the Dates:

- Signing Day Ceremony at Excel HS - May 30, 2025, 11am
- Excel Academy Charter High School Graduation - June 11, 2025, 5pm

Purpose                      Presenter                      Time

Reminder: Please schedule 1:1 Board engagement check-ins with Owen Stearns & Arthur Kaynor.

<b>VI. Closing Items</b>			<b>9:31 AM</b>
<b>A. Adjourn Meeting</b>	Vote	Caitlin Brumme	1 m

---

The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at [akaynor@excelacademy.org](mailto:akaynor@excelacademy.org) at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School’s website, Excel’s principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

Excel Academy does not discriminate on the basis of race or color, religion, sex, sexual orientation, gender identity or expression, disability, age, country of ancestral origin, or veteran status in administration of its admissions or educational policies, curricular programs, other school-administered programs, or in its hiring and employment practices in accordance with applicable federal, Massachusetts, and Rhode Island laws and regulations.