



## Excel Academy Massachusetts

### Board of Trustees Meeting

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#### Date and Time

Friday October 11, 2024 at 8:30 AM EDT

#### Location

##### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 210 231 984 184

Passcode: aY499X

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Meeting Notice Posted Publicly: 10/4/24

**Please note: All items listed on the agenda are subject to a possible vote by the Board of Trustees.**

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:30 AM</b>
<b>A.</b> Record Attendance	Discuss	Arthur Kaynor	
<b>B.</b> Call the Meeting to Order	Discuss	Caitlin Brumme	1 m
<b>C.</b> Public Comment	Discuss	Arthur Kaynor	1 m
<b>D.</b> Approve Minutes for 6.13.24 Board Meeting	Approve Minutes	Arthur Kaynor	1 m

Purpose                      Presenter                      Time

**II. Academic Oversight** **8:33 AM**

<b>A.</b>	State of the School Update and Report from Academic Oversight Committee & NAT	Discuss	Academic Oversight Committee & Network Academic Team	40 m
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We are pleased to share the following materials with you in advance, now that the MCAS data embargo has lifted:

- Academic Oversight Committee 9/26/24 update slides (attached/enclosed)
  - Note: If you have limited time to review these materials in advance, we ask that you please take a look in particular at the Data Review in Appendix 1: Slides 17-32. We are not planning to walk through each of these slides during the meeting but will have time to discuss if you have questions about the data presented here.
- Quarterly Board Academic Data Dashboard – updated with SY23-24 EOY academic data ([linked here](#))
- Newly implemented Teacher Observation Rubric ([linked here](#))

**III. Finance** **9:13 AM**

<b>A.</b>	FYI - Reminder about FY24 Annual Audit Excel MA & Friends of Excel Audit Review & Approval Meeting	FYI	Arthur Kaynor	1 m
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- Mon., Oct. 21 via Teams, 3:30-5pm
- Excel RI FC optionally attending for informational and collaborative purposes

Excel RI Audit Review & Approval Meeting

- Thurs., Dec. 5 at CSEA, 5:30-7pm
- Excel MA & Friends FC optionally attending for informational and collaborative purposes

**IV. Governance** **9:14 AM**

	Purpose	Presenter	Time
<b>A.</b> Title IX Policy Approval and Training	Vote	Arthur Kaynor & Andrew Solomon	15 m

- Vote to ratify updates to the Excel Academy Title IX policy for the SY24-25 school year
- Receive training on the Title IX policy and the role of the Board of Trustees

Summary of Updates:

- Incorporate new or updated language to align Excel's policy to new regulations, including:
  - Updates to definitions
  - Additional language regarding acceptable types of evidence to include in an investigation
  - Updated procedure for formal complaints
  - Additional language regarding record-keeping requirements

<b>B.</b> Ratify SY24-25 Student & Family Handbooks (MS and HS), SY24-25 Employee Policy Manual, and other policy and manual updates (enclosed/linked)	Vote	Arthur Kaynor	10 m
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<b>C.</b> Approve SY24-25 Board Goals	Vote	Owen Stearns	10 m
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**V. Other Business**

N/A - No discussion or voting topics for this meeting

**VI. Closing Items**

**9:49 AM**

<b>A.</b> Adjourn Meeting	Vote	Caitlin Brumme	1 m
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The public is welcome to attend any meeting of the Board of Trustees or its subcommittees. If communication assistance (readers/ interpreters/captions) or any other accommodations are needed to ensure equal participation, please contact Arthur Kaynor at 781.526.6927 at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Excel Academy Charter School's website, Excel's principal place of business, and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting. If you would like to attend a Board meeting and provide public comment, please sign up 48 hours in advance here: <https://forms.gle/7315BJ7v1bHGGh2Q9>.

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